**Minutes of the \_\_\_\_\_\_ meeting of** *Preasidium Name* **of the Legion of** **Mary held at St. John’s Catholic Church on** \_\_\_\_\_\_\_\_\_, YYYY.

The meeting began at \_\_\_\_\_\_ PM with **Opening Prayers and Rosary** led by **\_\_\_\_\_\_\_\_\_\_\_\_\_**.

The **Spiritual reading** was taken from the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ led by **\_\_\_\_\_\_\_\_\_\_\_** Next week’s reading will be: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Minutes** of the preceding meeting were read and approved.

The **Standing Instructions** were / were not read.

**Treasurer’s Report:**

Previous Balance: $\_\_\_\_\_\_\_\_ In: $\_\_\_\_\_\_\_\_ Expenses/Out: $\_\_\_\_\_\_\_\_ New Balance: $ \_\_\_\_\_\_\_\_.

**The roll was called:** \_\_\_\_ present, \_\_\_\_ excused, \_\_\_\_ absent, \_\_\_\_ guests:   
Excused: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Absent: \_\_\_\_  
Total Membership: \_\_\_\_: \_\_\_\_\_ Active Perm \_\_\_\_ Active Prob \_\_\_\_ Praetorian   
Auxiliary Report: Total \_\_\_\_: \_\_\_\_ Perm, \_\_\_\_ Prob, \_\_\_\_ Adjutorian

**Work Reports:**

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| --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ – \_\_\_\_\_\_\_\_\_\_\_\_\_  Calls: \_\_\_\_ / Contacts: \_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ – \_\_\_\_\_\_\_\_\_\_\_\_\_  Calls: \_\_\_\_ / Contacts: \_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ – \_\_\_\_\_\_\_\_\_\_\_\_\_  Calls: \_\_\_\_ / Contacts: \_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ – \_\_\_\_\_\_\_\_\_\_\_\_\_  Calls: \_\_\_\_ / Contacts: \_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ – \_\_\_\_\_\_\_\_\_\_\_\_\_  Calls: \_\_\_\_ / Contacts: \_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ – \_\_\_\_\_\_\_\_\_\_\_\_\_  Calls: \_\_\_\_ / Contacts: \_\_\_\_ |

**Recruiting Report: \_\_\_\_ new member contacts. Auxiliary: \_\_\_\_.**

**The Catena** was recited at \_\_\_\_\_ pm.

**The Allocutio** was given by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.**

The **secret bag** was passed.

**Work of Study:** from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from pp \_\_\_\_\_\_. A lively discussion was held. Next week’s study will be from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_from pp \_\_\_\_\_.

**(\_\_\_\_\_\_\_\_\_\_\_\_\_ will bring flowers.)**

**Next week’s assignments:** (Masses at HH: 1st Wed at 2:00PM - 2nd Wed at 2:00PM @ Loudoun Rehab.) (2nd Wed is also Morningside)

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**Other business:**

**Completed:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Upcoming:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Other:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Prayers:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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The meeting was concluded at \_\_\_\_\_\_\_\_\_ PM with Concluding Prayers led by \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Respectfully submitted:

Secretary President